# Ref: GJF/2017/05/07

# GJF LogoBoard meeting: 11 May 2017

**Subject:** Person Centred Committee (PCC) Update

**Recommendation:** Board Members are asked to note the enclosed update from the PCC meeting held on Tuesday 25 April 2017.

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The following key points were agreed at the meeting and have been split into the three high level quality ambitions of person centred, safe, and effective.

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| **Item** | **Details** |
| **Person Centred** | **Mutually beneficial partnerships between patients, their families and those delivering healthcare services which respect individual needs and values and which demonstrate compassion, continuity, clear communication and shared decision-making.**  The Committee:   * Reviewed the Involving People Draft Strategy and confirmed support for the approach taken. * Noted the Minute of Involving People Short Life Working Group. * Supported the Board’s participation in the national 'What Matters To You?' Day onTuesday 6 June. * Noted the Volunteer Manager’s Annual Volunteer Activity Report 2016/2017. |
| **Safe** | **There will be no avoidable injury or harm to people from healthcare they receive, and an appropriate, clean and safe environment will be provided for the delivery of healthcare services at all times.**  The Committee:   * Discussed one complaint concentrating on timeline. Noted Medical Appraisal Compliance and noted the improvement in numbers completed. * Received Mandatory training Report and noted the achievement of over 80% across the Board. * Received KSF update and noted that the Board overall exceeded the 80% target. It was recommended that individual areas currently below 80% should be supported to meet the target. * Noted the Sickness /Absence end of year report. * Approved the Person Centred (Staff Governance) annual report and terms of reference for 2017/2018. * Noted the Health Promoting Health Service submission and supported the recommendations for further improvements. |
| **Effective** | **The most appropriate treatments, interventions, support and services will be provided at the right time to everyone who will benefit, and wasteful or harmful variation will be eradicated.**  The Committee:   * Noted the Partnership Forum Update and Policy Tracker. * Received verbal Values/ I Matter Report and noted plans to maintain very good progress to date. * Noted contents of Equalities Mainstreaming Report. * Approved the Equality Outcomes 2017/2020. * Noted the Communications update for 2016/2017 and continuing increase in volume of activity across the full range of Comms work. |

The next meeting is scheduled for Tuesday 25 July 2017.

**Jack Rae**

**Chair**

**Person Centred Committee**